



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

****REVISED 07-23-2021**

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: July 21, 2021

SUBJECT: JEFFERSON COUNTY Meetings – Week of July 26, 2021

Monday July 26, 2021	Planning and Zoning Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Solid Waste Committee	10:00 a.m.	John’s Disposal Service 107 County Road U, Whitewater
Tuesday July 27, 2021	Land Information Council	9:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Nutrition Project Council	2:00 p.m.	Videoconference OR Workforce Development Center 874 Collins Rd, Rm 103, Jefferson
	**Jefferson County Unit Meeting	7:00 p.m.	Watertown Town Hall N8321 State Road 26, Watertown
Wednesday July 28, 2021	Executive Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	*Library Board (Agenda added)	5:00 p.m.	Dwight Foster Public Library 209 Merchants Ave, Fort Atkinson
Thursday July 29, 2021	No Scheduled County Meetings		
Friday July 30, 2021	No Scheduled County Meetings		
Saturday July 31, 2021	No Scheduled County Meetings		
Sunday August 1, 2021	CamRock To Glacial Trail Dedication & Groundbreaking	2:30 p.m.	Cambridge Winery 700 Kenseth Way, Cambridge

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow

SUBJECT: Planning and Zoning Committee Decision Meeting
DATE: July 26, 2021
TIME: 8:30 a.m.
PLACE: Room 205 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI
OR Via Zoom Videoconference

YOU MAY ATTEND VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS:

Register in advance for this meeting:
https://zoom.us/meeting/register/tJEkf--hpj4pHd2y7-u8i9MUTAbnqMB_1Qxy
Meeting ID: 959 8698 5379
Passcode: Zoning
After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of June 17, June 28, July 9 and July 15 Meeting Minutes
7. Communications
8. June Monthly Financial Report for Register of Deeds – Staci Hoffman
9. June Monthly Financial Report for Land Information Office-Matt Zangl
10. July Monthly Financial Report for Zoning – Matt Zangl
11. Discussion on Solar Energy Facilities
12. Discussion on Jefferson County Comprehensive Plan Update
13. Discussion on Land Records Software
14. Discussion and Possible Action on Salvage Yard Licenses
15. Discussion and Possible Action on 2022 Planning and Zoning Department Budget
16. Discussion and Possible Action on 2022 Land Information Budget
17. Discussion and Possible Action on Petitions Presented in Public Hearing on July 15, 2022:

R4330A-21 – Michael J Swenson: Rezone all of PIN 026-0616-0114-001 (5.023 Ac) at **N4762 Indian Point Road** in the Town of Sullivan. This is in accordance with Sec. 11.0(f)8 of the Jefferson County Zoning Ordinance.

R4331A-21 – David Schroedl: Create a 1.35-acre A-3 building site from PIN 014-0614-0943-005 (13.736 Ac) on **State Road 89** in the Town of Jefferson. This is in accordance with Sec. 11.0(f)8 of the Jefferson County Zoning Ordinance.

R4332A-21 – Dave Lilly/Anna Mae Jaquith Property: Create a 2.9-acre building site near **W1564 County Road CI** in the Town of Sullivan from part of PIN 026-0616-3324-000 (37.537 Ac). This is in accordance with Sec. 11.0(f)8 of the Jefferson County Zoning Ordinance.

R4333A-21 – Dave Lilly/Anna Mae Jaquith Property: Rezone 2 acres around the home and buildings at **W1564 County Road CI** in the Town of Sullivan from part of PIN 026-0616-3324-000 (37.537 Ac). This is in accordance with Sec. 11.0(f)8 of the Jefferson County Zoning Ordinance.

R4334A-21 – Patrick Hack: Rezone 1 acre of PIN 010-0515-0231-009 (5.512 Ac) for a new residential building site near **N2186 County Road D** in the Town of Hebron. This is in accordance with Sec. 11.0(f)8 of the Jefferson County Zoning Ordinance.

18. Possible Future Agenda Items

19. Upcoming Meeting Dates

August 13, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

August 19, 7:00 p.m. – Public Hearing in Courthouse Room 205

August 30, 8:30 a.m. – Decision Meeting in Courthouse Room 205

September 10, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

September 16, 7:00 p.m. – Public Hearing in Courthouse Room 205

September 27, 8:30 a.m. – Decision Meeting in Courthouse Room 205

20. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountyiwi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Jefferson County Solid Waste Committee

**Johns Disposal Service Recycling Processing Facility Tour
107 County Road U
Whitewater, WI 53190**

Monday, July 26th at 10:00 a.m.

Agenda

Members: Dick Schultz-Chair, Greg David, Anita Martin, Jeff Smith, and Jeff Johns

Staff: Caitlin McAleavey

1. Tour

- A. Place: Johns Disposal Service
107 County Road U, Whitewater, WI 53190
- B. Time: 10:00 a.m.
- C. The tour is only open to Solid Waste Committee members.

This is a Solid Waste Committee tour; no business will be conducted. Due to safety reasons outside of the committee's control, this tour is not open to the general public.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA

JEFFERSON COUNTY LAND INFORMATION COUNCIL

Steve Nass County Board Representative
Matt Zangl Director of Planning and Zoning
John Rageth MIS Director
Tracy Saxby Real Property Lister
Todd Lindert Public Safety Representative

Staci Hoffman Register of Deeds
John Jensen County Treasurer
Patricia Cicero Land and Water Conservation Director
Jim Murrow County Surveyor
Joanne Larson Real Estate Representative

DATE: July 27, 2021

TIME: Beginning at 9:00 a.m.

PLACE: Room 205 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Members of the public who wish to address the Council must register their request at this time)
6. Approval of July 16, 2020 Meeting Minutes
7. Communications
8. Discussion on the 2020 Year to Date Financial Report
9. Register of Deeds Report
10. Discussion of 2020 and 2021 Projects
 - a. Parcel Fabric Project
 - b. Road Centerlines and NexGen 911
 - c. Land Records Software
 - d. Web-based GIS
11. Discussion and Possible Action on the Draft Land Information Plan
12. Discussion and Possible Action on the 2021 Proposed Budget
13. Possible Future Agenda Items
14. Upcoming Meeting Dates
15. Adjourn

Register in advance for this meeting:
[https://zoom.us/meeting/register/tJ0tcOCgrz8sH9MxtYtEAYzFosDy56NblkOj](https://zoom.us/join/zoom/register/tJ0tcOCgrz8sH9MxtYtEAYzFosDy56NblkOj)
Meeting ID: 990 7981 4657
Passcode: Land
After registering, you will receive a confirmation email containing information about joining the meeting.

If you have questions regarding the petitions, please contact the Land Information Office at 920-674-7254.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

Nutrition Project Council Agenda Jefferson County

Workforce Development Building, 874 Collins Road, Room 103

Jefferson County Human Services is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting*

<https://zoom.us/j/91293294306?pwd=aWV2aDRkcWRURzJjcGZDdGZ2ZXpiUT09>

Meeting ID: 912 9329 4306

Passcode: 054690

Dial by your location: +1 312 626 6799 US (Chicago)

Date: July 27, 2021

Time: 2:00 p.m.

Committee Members: Carol O'Neil-Chair, Vice Chair—Barbara Schmitt, Carol Battenberg- Secretary, Patricia Rabay, and Frankie Fuller.

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the Nutrition Project Council Minutes from 4/27/21
6. Communication
7. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Election of Chair, Vice Chair, and Secretary
9. Nutrition Program Overview
10. Discussion and possible action from Nutrition Program Customer Satisfaction Survey Results (if results are available by 7/23/21)
11. Discussion and possible action on Quality Improvement Plan for Home Delivered Meals
12. Training on Participant Safety
13. Discussion and possible action on reopening plan of congregate sites
14. Discussion of Possible Future Agenda Items
15. Adjourn

Future Meeting dates:

October 26, 2021

January 25, 2022

April 26, 2022

July 26, 2022

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WISCONSIN TOWNS
ASSOCIATION

Empowering Town Officials

You are cordially invited to attend...

Jefferson County Unit Meeting & Picnic

Date: Tuesday, July 27, 2021

Time: 7:00 pm

Place: Town of Watertown Town Hall, N8321 State Road 26, Watertown, WI 53094

County unit meeting participation is encouraged for all town officials. The meetings empower you to network with other town officials, engage with legislators, learn from speakers, hear updates from WTA Directors, and improve your ability to serve your constituents. The Jefferson County Unit leaders look forward to your participation.

Agenda

- Call to Order
- Pledge of Allegiance
- Roll Call
- Minutes from last meeting
- Financial Report
- Legislator Reports
- Speaker: Jefferson County Health Department to speak on COVID-19 and other Health Issues in the County
- Broadband update from Jefferson County
- WTA Director's Report
- Old Business
- New Business
- Next meeting date and location
- WTA County Unit Stimulus drawings!
- Adjourn

The meeting will be in-person and CDC guidelines will be followed for social distancing. Attendees are asked to wear a face covering if you have not been vaccinated yet, unless you have an underlying health condition that may prevent you from wearing one. If you are or have recently felt ill or have a fever or have been in contact with someone that is ill, please do not attend.

A Quorum of the Jefferson County Broadband Working Group or other County Committee may be in attendance. No business will be conducted.

AGENDA

Executive Committee

Videoconference OR

**Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549**

Wednesday, July 28, 2021

8:30 a.m.

Committee Members

Amy Rinard, Chair; Jim Braughler, Vice Chair; Conor Nelan, Secretary; Steve Nass; Michael Wineke

Register in advance for this meeting:

<https://zoom.us/join/zoom/register/tJEoc-ggpzljGdwRVTFiHeH3ZjOK0zqq4a70>

After registering, you will receive a confirmation email containing information about joining the meeting.

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2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of June 30, 2021 Executive Committee meeting minutes
7. Approval of July 8, 2021 Joint Executive and Finance Committee meeting minutes
8. Approval of July 13, 2021 County Board meeting minutes
9. Communications
10. Discussion and possible action on Supervisor Salary & Compensation Ordinance
11. Discussion and possible action on Jefferson County redistricting timeline
12. Discussion and possible action on amendments to the county board rules
13. Financial reports (YTD)
 - Clerk of Courts
 - Corporation Counsel
 - County Administrator
 - County Board
 - County Clerk
14. County Administrator's monthly report
15. Discussion and possible action on tentative future meeting schedule and agenda items.
16. Adjourn

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Jefferson County Library Service

% Dwight Foster Public Library
Mailing Address: 209 Merchants Avenue
Fort Atkinson, WI 53538
920.563.7790

Jefferson County Library Service Board Meeting

Meeting Time: Wednesday, July 28, 2021 5:00 p.m.

In Person	Via Zoom
<i>Dwight Foster Public Library FCCU Community Room 209 Merchants Ave. Fort Atkinson, WI 53538</i>	<i>Zoom Meeting ID: 876 7171 1575 Passcode: h7Ts9PRT</i>

Agenda

1. Call to Order and Introductions – New member
2. Approval of Minutes of the March 3rd, 2021 Meeting
3. Comments from the Public
4. Correspondence
5. Administrator's Report – Eric Robinson
6. Report from Library System Representative – Art Biermeier
7. Report from Library System Director Karol Kennedy
8. Old Business
 - A. Finance Committee Meetings - **Discussion**
9. New Business
 - A. 2022 County Resource Library Budget Request - **Action**
 - B. 2022 County Library Service Operating Budget Request - **Action**
 - C. Review of Jefferson County Library Service Guidelines - **Discussion**
 - D. Review draft of 2022-2024 Jefferson County Plan for Library Services - **Discussion**
 - E. DPI Inclusive Service Statement - **Discussion**
10. Reports from County Libraries
11. Adjournment

Per Diem for the is meeting is at: <https://tinyurl.com/nasy4v6m>

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least five (3) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.



A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

No business will be conducted.